

ATTENTION!

PROVIDERS OF CIVIL LEGAL SERVICES TO VICTIMS OF FAMILY VIOLENCE

Grant Funds for FY 2017

Funds to be distributed: \$2,425,000*
Application Deadline: May 20, 2016

During the 2016 legislative session, the Georgia General Assembly appropriated funds to the Judicial Council of Georgia for a grant to provide civil legal services to victims of family violence. The Judicial Council has adopted general guidelines to govern the granting of these funds. It has also delegated to its Judicial Council Committee on Domestic Violence the duty of accepting and evaluating grant applications and awarding the grant.

The Judicial Council Domestic Violence Committee plans to award these funds starting July 1, 2016. Seventy-five (75%) percent of the grant money will be awarded pursuant to the poverty population guidelines, which is based on the most current estimates from the U.S. Census. Twenty-five percent (25%) of the grant money will be awarded to special needs categories. Grant proposals will be considered from non-profit providers of legal services to victims of family violence in Georgia. Providers may apply for funds from both categories.

The full description of the grant program and the formula to calculate the poverty population grant amount are attached and we urge you to read them before applying. Applications should include the following:

Cover page: The cover page for your application should include the title of the program, the name and address of the agency submitting the application, the name and address of the program contact person, the amount requested, *the agency's tax ID number, and the month the agency's fiscal year ends.*

Introduction: A description of the agency and the establishment of eligibility for applying for and carrying out the grant.

Program Narrative: The application must describe exactly how the program will implement and address specific program requirements, e.g. partnerships, providing legal assistance to the targeted areas, etc. The program narrative (including the introduction and evaluation) should be no more than 8 double-spaced pages with one-inch margins. Pages should be numbered. The type-size must be at least 12 point.

Evaluation: The application should describe exactly how the activity and effectiveness of the program will be monitored, measured, and reported. No grants will be made unless

*Specific amount contingent on the Georgia Legislature's funding for Fiscal Year 2017 and the Judicial Council Budget Committee recommendations.

the Committee has approved the evaluation process. *Grantees will be required to report to the Administrative Office of the Courts every 6-months detailing how the grant funds were specifically used to assist victims throughout Georgia. Grantees will also be required to track and report the number of divorces provided by other funding sources, including the number of divorces provided to domestic violence victims. The required reporting form is supplied by the Administrative Office of the Courts and will be posted at www.georgiacourts.gov*

Budget: The application should include a budget narrative and budget for the grant. The budget should list the amount requested, the category (i.e., personnel, supplies), how the budget will be managed, any in-kind contributions to the program, and define direct and indirect costs. The budget narrative should explain each line item of the budget. If the applicant previously received a grant from the Committee, any outstanding balance should be indicated. *Furthermore, the agency's total budget and other sources of funding should be listed.*

Letters of Support: The applicant **must** submit letters of support and cooperation with the application. These letters may be from local programs which provide services for victims of domestic violence to battered women, children, and the elderly. Letters from judges and members of the General Assembly are also helpful.

Non-Profit Status: Applicants **must** attach a copy of the IRS letter indicating non-profit status. Applicants must also enclose a statement indicating that they are registered and in good standing with the State of Georgia for 2016 and utilize E-Verify.

Submission: Applications should be electronically transmitted as a PDF file to Christine Butcher, Legislative Liaison at christine.butcher@georgiacourts.gov . Applications may also be mailed to the following address: Administrative Office of the Courts, ATTN: Christine Butcher, 244 Washington Street, SW, Suite 300, Atlanta, GA 30334-5900.

Faxed applications will not be considered.

Deadline: Applications and attachments must be transmitted or postmarked no later than **May 20, 2016**. Award announcements will be made before July 1, 2016. Award funds will be disbursed as soon as possible thereafter.

Please note: Grant funds are appropriated by the State of Georgia and award amounts are subject to change, without prior notice, based on state budget cuts.

If you have questions, please call or email Christine Butcher at 404-656-7616 or Christine.butcher@georgiacourts.gov. Thanks and good luck!

Attachments

*Specific amount contingent on the Georgia Legislature's funding for Fiscal Year 2017 and the Judicial Council Budget Committee recommendations.

**DESCRIPTION OF GRANT PROGRAM
OFFICIAL COMPILATION OF THE RULES AND REGULATIONS
OF THE STATE OF GEORGIA
OFFICE OF THE SECRETARY OF STATE**

I. Name of Grant Program: Legal Assistance to Families Victimized by Domestic Violence Project (Short name: Legal Assistance Project).

II. Legal Authority: O.C.G.A. §15-5-24 and Supreme Court of Georgia Order of January 15, 1981 relating to the duties of the Administrative Office of the Courts.

III. Definition: This is a statewide project designed to provide civil legal services to all persons, adults, and children, victimized by or under the direct threat of domestic violence.

IV. Scope: Domestic violence is endemic throughout the nation and in Georgia. From 2003 through 2014, at least **1,400 Georgia citizens lost their lives** due to domestic violence. Domestic violence shelters refer more than 10,000 victims of domestic violence to legal service agencies each year. Other legal resources are inadequate to meet the serious needs of these families. This project provides a framework under which Georgia's non-profit legal services programs can serve approximately 5,000 victims of domestic violence per year.

V. Purpose: The purpose of this program is to provide legal assistance to persons victimized or threatened by domestic violence with related legal programs. Such legal assistance helps with immediate needs through protective orders or orders for custody and child support, and also includes legal assistance with such issues as access to credit and bank accounts, housing, public benefits, employment and other consumer and financial problems that must be resolved to achieve safety, stability and economic security.

A. Eligible Services

This project focuses on providing direct services to victims in two major areas of need by:

1. Providing legal services related to domestic violence, child custody and family support; and
2. Providing legal services related to the family's economic security and stability, including housing issues, job related problems, problems with access to education, and health care.

B. Excluded Services

Certain services are specifically excluded from this program. Excluded services are:

1. Class action suits;
2. Criminal defense;
3. Deportation proceedings;
4. Divorce proceedings;
5. Initial Temporary Protective Orders;
6. Juvenile delinquency;
7. Matters to be adjudicated in courts outside of Georgia; or
8. Other client-initiated proceedings not related to the safety, stability, or economic security of the victim or the victim's family.

C. Eligible Clients

Victims or persons under the threat of domestic violence who have no reasonable access to resources that may be used for legal services are eligible. Evidence of violence or the threat of violence shall be reasonably demonstrated, but may also be shown by the following:

1. A protective order issued by a court of competent jurisdiction;
2. A referral from domestic violence programs and programs for children and the elderly; or,
3. A warrant or police report indicating an incident involving domestic violence.

D. Eligible Grantees

1. Eligible grantees for these funds are non-profit corporations registered and in good standing with the State of Georgia with at least two years experience providing civil legal services in the State.
2. Recipients must also demonstrate that they have the personnel and the expertise necessary to deliver the services required, that their service delivery structure can adequately provide coverage throughout the geographical area for

which the services are proposed, and that they have sufficient administrative record keeping capabilities to fulfill reporting requirements necessary for the evaluation of these projects.

3. Community partnerships are critical to achieving success with this program. The applicants must show community support and the support and cooperation of local domestic violence programs. Letters of support or other evidence establishing this relationship should accompany applications.

VI. General Terms and Conditions: Grants will be awarded for a one-year term. Each of Georgia's forty-nine circuits will be included. The amount available for distribution to grantees may change each year based on the amount appropriated to the Administrative Office of the Courts/Judicial Council and the cost of the administrative oversight of these funds. The grant awards are generally announced in July.

VII. Criteria for the Award of Grants: The total poverty population resident in each county served by the grant recipient will be considered. This number is based on the most current estimates from the U. S. Census Bureau. In no event shall a grantee provide free legal services to a client whose income exceeds 200% of the federal poverty guidelines. Special need categories (such as homelessness, rural counties with fewer than 10 attorneys, or regional areas or counties with a disproportionately high rate of death from domestic violence¹) will also be considered.

VIII. Directions and Deadlines for Application: Applications for grant funds **must be emailed** to Christine Butcher at the Administrative Office of the Courts at christine.butcher@georgiacourts.gov. The application deadline is in May of the year that funds are appropriated.

Comments may be submitted to the Administrative Office of the Courts, attention Christine Butcher at 404-651-7616 or christine.butcher@georgiacourts.gov.

¹ GEORGIA COMM'N ON FAMILY VIOLENCE, GEORGIA STATE PLAN FOR ENDING FAMILY VIOLENCE, at iv-v, 61-62 (December 2012), *available at* <http://www.gcfv.org/>.

FY 2017 DV Civil Legal Services Grant Fund Analysis

Total amount appropriated by the General Assembly for FY 2017.	\$2,500,000
Minus 3% for the Administrative Office of the Courts for site visits, meeting expenses, and the staff directly necessary to regulate and monitor grantees	\$75,000
Total amount available for grantees* (* This amount may be reduced by the Legislature)	\$2,425,000

FY 2017 Funding Per Grant Category

Amount allocated for grantees applying based on poverty population estimates (75%)	\$1,818,750
Amount allocated for grantees applying to assist special needs categories (25%)	\$606,250
Total amount of funds available for grantees FY 2015* (* This amount may be reduced by the Legislature)	\$2,425,000

LEGAL SERVICES TO VICTIMS OF DOMESTIC VIOLENCE GRANT

FORMULA TO CALCULATE POVERTY POPULATION GRANT AMOUNT

Total poverty population in county(ies) served by grant applicant ÷
Total persons in poverty in Georgia (see poverty population estimates chart) = % of persons in poverty in the
county(ies).

Allocated grant amount × % of persons in poverty in the county(ies) = Amount allowed under grant formula

Example: Domestic Violence Shelter serves Glynn and McIntosh counties

Glynn county poverty population =	15,650
McIntosh county poverty population =	<u>2,538</u>
Total poverty population in county(ies) served by grant applicant:	18,188

$18,188 \div 1,781,388$ (total persons in poverty in GA) = .01021002

$.01021002 \times \$1,818,750$ (75% of total available grant amount) = \$18,569 (rounded)

Note: 75% of the available grant funds are used for awards based upon the poverty population estimates. The total amount of the available grant is \$2,425,000 and 75% is \$1,818,750 (the remaining \$606,250 is awarded to grantees serving special need categories). See the grant notice for more information or contact Christine Butcher at christine.butcher@georgiacourts.gov or 404-656-7616.

Georgia Pverty Population Estimates

Geography	Below poverty level; Estimate; Population for whom poverty status is determined
Appling County, Georgia	4044
Atkinson County, Georgia	2467
Bacon County, Georgia	2177
Baker County, Georgia	749
Baldwin County, Georgia	13545
Banks County, Georgia	2969
Barrow County, Georgia	9460
Bartow County, Georgia	16219
Ben Hill County, Georgia	6218
Berrien County, Georgia	4747
Bibb County, Georgia	39621
Bleckley County, Georgia	2930
Brantley County, Georgia	3834
Brooks County, Georgia	4327
Bryan County, Georgia	4025
Bulloch County, Georgia	22014
Burke County, Georgia	7698
Butts County, Georgia	3714
Calhoun County, Georgia	2012
Camden County, Georgia	6534
Candler County, Georgia	3103
Carroll County, Georgia	21455
Catoosa County, Georgia	8461
Charlton County, Georgia	2084
Chatham County, Georgia	51070
Chattahoochee County, Georgia	782
Chattooga County, Georgia	5606
Cherokee County, Georgia	22675
Clarke County, Georgia	38997
Clay County, Georgia	1398
Clayton County, Georgia	64277
Clinch County, Georgia	2306
Cobb County, Georgia	91080
Coffee County, Georgia	10255
Colquitt County, Georgia	12448
Columbia County, Georgia	12596
Cook County, Georgia	4245
Coweta County, Georgia	17013
Crawford County, Georgia	2138
Crisp County, Georgia	7261
Dade County, Georgia	2094
Dawson County, Georgia	3498
Decatur County, Georgia	7788

Source: U.S. Census Bureau, 2014 American Community Survey

Georgia Pverty Population Estimates

DeKalb County, Georgia	135640
Dodge County, Georgia	3779
Dooly County, Georgia	3451
Dougherty County, Georgia	29285
Douglas County, Georgia	21621
Early County, Georgia	2852
Echols County, Georgia	1210
Effingham County, Georgia	5601
Elbert County, Georgia	3977
Emanuel County, Georgia	6729
Evans County, Georgia	2793
Fannin County, Georgia	5280
Fayette County, Georgia	8646
Floyd County, Georgia	19704
Forsyth County, Georgia	13440
Franklin County, Georgia	4448
Fulton County, Georgia	166936
Gilmer County, Georgia	6026
Glascock County, Georgia	493
Glynn County, Georgia	15650
Gordon County, Georgia	11159
Grady County, Georgia	7737
Greene County, Georgia	4159
Gwinnett County, Georgia	115201
Habersham County, Georgia	7182
Hall County, Georgia	34167
Hancock County, Georgia	2360
Haralson County, Georgia	5875
Harris County, Georgia	2803
Hart County, Georgia	6049
Heard County, Georgia	2619
Henry County, Georgia	26432
Houston County, Georgia	23795
Irwin County, Georgia	1972
Jackson County, Georgia	9062
Jasper County, Georgia	2991
Jeff Davis County, Georgia	3648
Jefferson County, Georgia	5082
Jenkins County, Georgia	2586
Johnson County, Georgia	2009
Jones County, Georgia	4410
Lamar County, Georgia	3349
Lanier County, Georgia	3071
Laurens County, Georgia	12046
Lee County, Georgia	3267
Liberty County, Georgia	11310
Lincoln County, Georgia	1878

Georgia Pverty Population Estimates

Long County, Georgia	2911
Lowndes County, Georgia	27375
Lumpkin County, Georgia	5870
McDuffie County, Georgia	4951
McIntosh County, Georgia	2538
Macon County, Georgia	3716
Madison County, Georgia	5168
Marion County, Georgia	1606
Meriwether County, Georgia	4802
Miller County, Georgia	1534
Mitchell County, Georgia	6360
Monroe County, Georgia	3405
Montgomery County, Georgia	2028
Morgan County, Georgia	2695
Murray County, Georgia	8083
Muscogee County, Georgia	37674
Newton County, Georgia	16610
Oconee County, Georgia	2735
Oglethorpe County, Georgia	2121
Paulding County, Georgia	18426
Peach County, Georgia	5721
Pickens County, Georgia	3511
Pierce County, Georgia	3732
Pike County, Georgia	2181
Polk County, Georgia	8355
Pulaski County, Georgia	1409
Putnam County, Georgia	2980
Quitman County, Georgia	692
Rabun County, Georgia	3809
Randolph County, Georgia	2330
Richmond County, Georgia	48961
Rockdale County, Georgia	13587
Schley County, Georgia	1117
Screven County, Georgia	3469
Seminole County, Georgia	1963
Spalding County, Georgia	14157
Stephens County, Georgia	4807
Stewart County, Georgia	1637
Sumter County, Georgia	9401
Talbot County, Georgia	1204
Taliaferro County, Georgia	524
Tattnall County, Georgia	5822
Taylor County, Georgia	2258
Telfair County, Georgia	3489
Terrell County, Georgia	2948
Thomas County, Georgia	11490
Tift County, Georgia	10764

Georgia Pverty Population Estimates

Toombs County, Georgia	6966
Towns County, Georgia	1672
Treutlen County, Georgia	1396
Troup County, Georgia	14583
Turner County, Georgia	2022
Twiggs County, Georgia	2525
Union County, Georgia	3648
Upson County, Georgia	5875
Walker County, Georgia	11615
Walton County, Georgia	12450
Ware County, Georgia	8750
Warren County, Georgia	1687
Washington County, Georgia	5234
Wayne County, Georgia	6198
Webster County, Georgia	673
Wheeler County, Georgia	884
White County, Georgia	5152
Whitfield County, Georgia	20458
Wilcox County, Georgia	1825
Wilkes County, Georgia	2925
Wilkinson County, Georgia	1859
Worth County, Georgia	4351

TOTAL: 1,781,388