



MUNICIPAL COURT FOR THE CITY OF Cleveland
COUNTY OF White, STATE OF GEORGIA

85 South Main Street Cleveland, GA 30528
PHONE: (706) 865-0058 ~ FAX: (706) 219-3220

COURT PROCEDURES IN RESPONSE TO COVID-19

You are receiving this letter as a reminder of your upcoming court date, scheduled Monday, June 22, 2020 at 6:00 P.M/7:15 P.M.

If you have already paid your citation and if your appearance is not mandatory, you do not need to come to court. If you wish to dispute the violation, it is your right to appear in court and that is why you are receiving this notice. For many traffic violations, appearance is not required.

Examples of violations that are a mandatory appearance include (This is not a full list):

DUI	No Insurance
Furnishing to, Purchase of, or Possession of Alcohol Under 21	Hit and Run
Driving While License Suspended	Leaving the Scene of an Accident
Driving While Unlicensed	Reckless Driving
Possession of Marijuana	Shoplifting
Possession of Drug Related Objects	Theft
Suspended/Cancelled/Revoked Registration	Obstructing Law Enforcement Officer(s)

If you are not sure whether you must appear for court, please contact the Clerk's Office: 706-865-0058

In response to the threat posed by the COVID-19 virus, Cleveland Municipal Court has implemented changes to court hearing procedures. Please be advised of the following:

- When you arrive for your court hearing, you will check-in in the lobby of White County Courthouse with Cleveland Municipal Court staff. You will be instructed to either enter the courtroom or ask to wait outside for the second half calendar call starting at 7:15pm.
- Only the Defendant listed on the citation will be allowed to enter the courtroom, with their attorney if applicable.
- One parent/guardian may accompany individuals 17-21 years of age.
- No friends, family members, or children may enter the courtroom. If you encounter a childcare issue, please contact the clerk's office prior to 3pm on your court date.
- Defendants who are 60 years of age or older and are not comfortable coming to court due to increased risk may contact the clerk's office prior to your court date.
- Defendants who are a member of an immune-compromised population (or living in a household with someone who is immune-compromised) and are not comfortable coming to court due to increased risk may contact the clerk's office prior to your court date.
- Any Defendant who is ill will not be permitted to enter the court. If you do not feel well, please stay at home and call the clerk's office. If necessary, leave a message with your phone number so that you can be contacted.
- Defendants who require an interpreter for court proceedings please contact the clerk's office prior to your court date.
- All Defendants and staff must observe at least six feet of social distance at all times.

If you do not have an attorney and would like information about resolving your case that is not a must appear case without a court appearance, contact the Cleveland Municipal Court (706-865-0058). You may also pay your fine at ezcourtpay.com or by calling EZ Court (1-800-262-0128).

June 22, 2020 Court:

Last names A – Ma please arrive at 6:00pm for admittance into the courtroom.

Last names Mc – Z please arrive at 7:15pm for admittance into the courtroom.

Courthouse COVID-19 Screening Protocol

Screener Instructions: Upon entering the courthouse, all visitors must attest to or acknowledge to no known illness by responding to the following statements. Please also take the temperature of anyone who wishes to enter the courtroom.

Screening Statements

- ☐ I attest that I have not experienced any of the following in the last 14 days:
 - I have not exhibited a fever of 100° F degrees or higher.
 - I have not had a cough (excluding chronic cough due to known medical reason other than COVID-19).
 - I have not had shortness of breath or difficulty breathing (due to known medical reason other than COVID-19).
 - I have not had a sore throat due to known medical reason other than COVID-19).
 - I have not had diarrhea (excluding diarrhea due to know medical reason other than COVID-19).
 - I have not exhibited any cold or flu-like symptoms.
- ☐ To the best of my knowledge, I have not had contact with a person confirmed or presumed to have coronavirus (COVID-19) within the last 14 days.
- ☐ To the best of my knowledge, I am not currently experiencing any upper respiratory illnesses accompanied by a fever.
- ☐ I attest I have not traveled internationally in the last 14 days.
- ☐ I attest that I have not traveled to a high-risk area or location identified as a “hot spot” of confirmed coronavirus (COVID-19) cases within the last 14 days.

If anyone gives an affirmative response to any of the questions or presents a fever of 100°F or higher, they will be asked to leave the courthouse. Tell them to call the court to verify their contact information and notify them they will be given a continuance.

Access to the courthouse and courtroom is limited.

- No friends, family members, or children may enter the courtroom.
- Only the Defendant listed on the citation will be allowed to enter the courtroom, with their attorney if applicable.
- Individuals 17-21 years of age may be accompanied by one parent/guardian.

The first 17 people to arrive may enter the courtroom only if they are on the first calendar. Anyone other than the first 17 people to arrive listed on the first calendar must put their name on the list with a contact cellphone number and return back to their vehicle or wait outside of the courthouse until they are texted that they are now allowed in the courtroom.