



Montezuma Municipal Court



William H. Gregory, Judge
Nathandriel Williamson, Chief Court Clerk / TAC
408 South Dooly Street ~ Post Office Box 388
Montezuma, GA 31063
478-472-6260 ext. 2
478-472-5960 fax

May 20, 2020

Dear citation holder,

Due to CDC social distancing guidelines, we are implementing staggered court times for court on June 10, 2020. We hope you understand that these changes are not to inconvenience you but to ensure that everyone has the opportunity to handle their judicial matter safely and efficiently.

We ask that you follow the guidelines below for a safe, effective, and efficient experience:

- Please do not bring children, spouses, or other family members to your scheduled hearing time. If you do not have childcare, we will allow one reset for this reason. Please call our office to be rescheduled.
- Defendants age 21 and under may have one parent or guardian attend their court hearing with them.
- As you approach the court entrance, you will notice six feet distancing markers on the ground. Please adhere to these markers, waiting patiently for the line to move. We will only be allowing fifteen people in the courtroom at a time.
- Court security will be using temperate scanners to ensure that defendants with temperatures higher than CDC guidelines are not allowed in the courtroom.
- Every person entering the building will be required to wear a mask. You may bring your own or we will provide a disposable mask for you.
- Every person entering the building will be required to use hand sanitizer provided by the court before entering the courtroom.
- We ask that if you are sick, please do not come to court. Please call our office ahead of time for a one time reset of your case. In addition, if you are over 60 years of age and are not comfortable coming to court, please call our office for one courtesy reset.
- The courtroom will be disinfected prior to each court session and areas that are shared by individuals will be disinfected between each person's contact with that area.



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As always, we continue to have the following payment options available:

- Money order by mail
- Credit/debit card by phone 1-877-740-0290 or online at montezumapay.com
- Money order, Credit/debit card, cash in person.

Please stay safe and we look forward to serving you.

Sincerely,

Nathandriel Williamson
Chief Court Clerk/TAC
Municipal Court of Montezuma
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Montezuma, GA 31063
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COVID-19 SCREENING

Name: _____

Date: _____

1. Have you traveled to or from any areas in which COVID-19 is particularly active in the last 14 days?
☐ YES ☐ NO

2. Have you had contact with anyone confirmed or presumed to have coronavirus (COVID-19) within the last 14 days?
☐ YES ☐ NO

3. Have you, within the past ten days, experienced symptoms of COVID-19, including: Cough, shortness of breath or difficulty breathing, fever above 100.4 degrees, chills, muscle pain, sore throat, headache, or new loss of taste or smell?
☐ YES ☐ NO

4. Have you been tested for the virus? ☐ YES ☐ NO
If so, what is the results of such test? _____

5. Today's temperature is _____

If you are denied entry due to health reasons, your case will be continued.

