

NASHVILLE MUNICIPAL COURT

1406 Saddle Club Lane
Nashville, GA 31639

Jason Moon, Judge
Cindy Mitchell, Clerk of Court

Sheena Heath, Deputy Clerk
Melissa Baker, Asst. Clerk

COVID-19 Response Plan

Beginning June 24, 2020, the court will resume conducting in-person hearings. Pursuant to the orders of the Supreme Court of Georgia and recommendations of Governor Brian Kemp and the Centers for Disease Control, certain safety measures will be put in place to protect the health and safety of the defendants, court personnel, and the public. The following precautions will be strictly followed as an order of the court.

Procedures

1. To assist those defendants with court cases scheduled for 06/24/2020, 07/08/2020 and future court dates if necessary.
2. Court rescheduling notices with assigned court time have been mailed to individuals with future court dates, along with a copy of Nashville Municipal Court, COURT PROCEDURES IN RESPONSE TO COVID-19.
3. Individuals taken into custody by the Nashville PD and Georgia State Patrol charged with violations that fall under the jurisdiction of the Nashville Municipal Court shall be given OR bonds, released, and advised to appear on the court date on their citation.

Day of Court:

1. A bailiff and a court clerk will be stationed outside the front door of the Nashville Police Department conducting check-in questionnaire and COVID-19 checklist. Signs will be posted in English and Spanish that a security and health screening will be taking place. The screening questions regarding COVID-19 questions will be printed on signs both in English and Spanish for privacy. If they have answered 'YES' to any of the COVID-19 health screening questions, the individual will be given a continuance.
2. Hand sanitizer will be placed outside of the building for individuals to use prior to entering the courtroom.
3. All individuals entering the building will be subjected to a temperature check to verify they do not have a fever. Anyone with a temperature higher than 100.4 degrees will not be allowed access to the building and their hearing will be continued to the next available court date.
4. All individuals entering the building will be required to wear a face covering or mask to cover nose and mouth. If the defendant does not have their own mask or face covering, one will be provided to them.
5. All individuals entering the building will be required to maintain social distancing requirements. This will include, but will not be limited to, remaining six feet from any other individual in the building, following all directions from the court personnel, and complying with all markings in the building.
6. The courtroom will be disinfected prior to each court session and areas that are shared by individuals will be disinfected between each person's contact with that area.
7. The court will provide supplies such as pens for all defendants, subject to the availability of those supplies. Each individual is allowed to use their own pen or supplies. All supplies returned to the court will be sanitized immediately.

8. Based on the size of the courtroom no more than 2 defendants will be allowed to enter the courtroom at a time. The seating will be arranged by court personnel to maintain social distancing requirements. No one can modify the seating arrangements or to move the seating without prior court permission.
9. Courtroom personnel will direct how many people can enter the building at one time. If there are more people waiting to enter the building than can be allowed, those individuals will be required to provide their phone number and wait in their vehicle. Once they are allowed to enter the building, the court personnel will notify the individual by call or text that they may proceed to the courtroom. Security/Health screenings will take place prior to entering the courtroom.
10. The courtroom will have available hand-sanitizer throughout the courtroom.
11. In Order to comply with CDC physical distancing guidelines, the Court asks that only defendants and/or their attorney should attend the court hearing. Individuals are asked to contact the court if they are not able to comply with this request. No one other than the Defendant and the attorney will be allowed in the building.
12. Defendants 21 and under may have one parent or guardian attend the court hearing with them. .
13. Probation Officer will be taking initial information from the individual and directing them to their main office to continue the individuals' enrollment.