

## Tybee Island Municipal Court

Tybee Island Municipal Court will begin holding court on June 30<sup>th</sup>, 2020. Entry into the court room will be limited. See details below.

### Court dates and time(s):

Those who have been issued a court date either by citation or subpoena are expected to be present on the date and time listed on their citation/subpoena. If you have questions about either the date or time of your court date you need to contact the

Tybee Island Municipal Court at 912-786-5635, Monday through Friday from 9AM until 5 PM. Note we will not reschedule court date on the day of court.

### Staging Area

All of the area in front of the court room will be the staging area for all individuals coming to court. We will utilize the porch areas to protect all individuals for any weather elements. There will be marks on the concrete identifying six (6) feet of separation for individuals to stand. All individuals will remain in this area until the court room has been cleared and 10 to 15 more individuals are allowed in. Individuals will wait in their vehicles until they are called to join a group for court room entry.

- **All individuals entering Tybee Island Municipal Court will be asked the following the questions.**
  1. Have you traveled internationally or on a cruise ship or riverboat in the last fourteen days?
  2. Have you had contact with anyone confirmed to have COVID-19 in the last fourteen days?
  3. Have you experienced any of the following symptoms in the last fourteen days:
    - a) Fever of 100.4F or greater
    - b) Difficulty breathing or shortness of breath
    - c) Persistent Cough
  4. Receive temperature screening.
    - a) Any person experiencing a temperature of 100.4 degrees or higher will be denied entry.
  5. Any individual responding yes to two or more of the above-referenced questions shall be denied entry.
  6. Any individual refusing a temperature screening will be denied entry.
- **All individuals will be given documents prior to court. These documents will consist of their rights during court and the option to enter a plea or send their case to a higher court. THESE DOCUMENTS MUST BE READ AND COMPLETED PRIOR TO COURT HEARING**

### Court room entry

- **The number of individuals allowed into the court room will be limited to 10 to 15 at a time.**
- **All individuals will apply hand sanitizer before entering the court room.**
- **All individual will be required to wear a mask.**
- **All individuals entering the court room shall maintain six (6) feet of separation at all times.**

**NOTE: All hearings will be broadcasted live (audio only). You can refer to the City of Tybee Website for instructions on how to join the broadcast.**

### Court room conduct:

Those who have entered the court room will find a seat in the chairs that are not sectioned off which will allow all to maintain six (6) feet of separation. When an individual's case is called, they will approach the front of the court room and follow the instructions of where to stand.

At the conclusion of the individual's case they will exit through the main door of the court room and go see the clerk. There will be markers on the floor designating where to stand to maintain the six (6) feet of separation.

### Southeast Corrections:

During this time Southeast Corrections will only be allowed to get pertinent information about the individuals given probation or those who choose to go on probation for payment. They will give each individual a date and time to report to their office located at 145 Southern Blvd Savannah, GA 31405 912-388-2470 to complete the registration.