



June 3, 2020

Dear citation holder,

As you know, in light of the COVID-19 pandemic and a related statewide Emergency Judicial Order, Milton Municipal Court has postponed all cases that been scheduled between mid-March and June 12, 2020. You are receiving this letter because your case is one of those affected.

We look forward to resuming Milton Municipal Court sessions soon, grateful for positive developments related to COVID-19. That said, we also recognize that this coronavirus remains in our communities. As we transition to a “new normal,” the City will implement new procedures to help ensure the health of everyone who comes into our courtroom. These changes are not meant to inconvenience you but to allow for judicial matters to be handled safely and efficiently.

To this end, we ask that everyone follow these guidelines:

1. Only defendants ages 22 and older may attend court hearings. Please do not bring children, spouses, or other family members to your scheduled hearing time. If you do not have childcare, we will allow you one reset for this reason. Please call our office to be rescheduled.
2. Defendants age 21 and under may have one parent or guardian attend their court hearing with them.
3. As you approach the court entrance, you will notice 6-foot distancing markers on the ground. Please adhere to those markers, waiting patiently for the line to move. We will allow defendants to get in line 30 minutes before their scheduled hearing time. This will keep the lines open for those who need to get in at their scheduled court time.
4. Court security will use temperature scanners to ensure that defendants with temperatures higher than the CDC guidelines (of 100.4 degrees) are not allowed into the courthouse. We'd welcome anyone who comes inside to wear facial coverings in accordance with the strong recommendations of Gov. Kemp and the CDC.
5. Once you have been screened, you will be given the option of returning to your vehicle. We will send you a text message alerting you to return to the courtroom when it is your opportunity to speak with our solicitor.

As you've likely heard, we ask that if you are sick or around someone who is sick, please do not come to court. In such a case, please call our office for the one allowed courtesy reset of your case. In addition, if you are over 60 years of age and not yet comfortable coming to court, please call our office and we will schedule a virtual hearing at a later date.

As always, we continue to have the following payment options available.

Money order by mail

Credit/debit card by phone at **1.844.729.4717**

Credit/debit care online at www.cityofmiltonga.us

Please stay safe and we look forward to serving you.

Sincerely,

Brooke Lappin
Clerk of Court