

PROBATE COURT OF CLAY COUNTY

210 Washington St. S, Ste. 1

Fort Gaines, Georgia 39851

Phone (229) 768-2445 Fax (229) 768-3028

Melessa Shivers
Judge

Penny Mountain
Clerk

HEALTH AND SAFETY GUIDELINES FOR COVID-19

The following guidelines are set in accordance with the Fourth Order Extending Declaration Of Statewide Judicial Emergency declared by Chief Justice Harold D. Melton and are in effect until such time as the Judicial Emergency is lifted.

- (1) If you, or anyone in your household, have experienced symptoms of COVID-19, or if you, or anyone in your household have tested positive for COVID-19 within the last 14 days, or if you or anyone in your household are in quarantine due to exposure to a person with COVID-19, do not come to court. Please call the Clay County Probate Court
- (2) All persons entering the courtroom will have their temperature checked by a deputy.
- (3) All persons entering the courtroom will be required to use hand sanitizer which will be provided by the court.
- (4) All parties are required to wear face masks. The court will provide a mask if you do not have one.
- (5) Only 10 people will be allowed in the courtroom at a time.
- (6) All parties shall maintain a distance of 6 feet apart and continue to practice social distancing for the entirety of their court appearance.
- (7) Persons requesting Firearm License and Marriage License are requested to start the procedure online at www.georgiaprobaterecords.com and call the court to set up an appointment to finish the process.

This the 16th day of July, 2020.



Melessa Shivers, Judge, Probate Court

