

Cave Spring Municipal Court COURT PROCEDURES IN RESPONSE TO COVID-19

Beginning July 6, 2020, the court will resume conducting in-person hearings. Pursuant to the orders of the Supreme Court of Georgia and recommendation of Governor Brian Kemp and the Centers for Disease Control, certain safety measures will be put in place to protect the health and safety of the defendants, court personnel, and the public. The following precautions will be strictly followed as an order of the court.

Procedures

If you have already paid your citation and if your appearance is not mandatory, you do not need to come to court. Available payment options are money order by mail, credit/debit card by phone at 706-777-3382 or online payment at www.cavespringpay.com. If you wish to dispute the violation, it is your right to appear in court. For many traffic violations, appearance is not required. If you are not sure whether you must appear for court, please contact the **court clerk's office at (706)777-3382.**

Day of Court

In response to the threat posed by the COVID-19 virus, Cave Spring Municipal Court has implemented changes to court hearing procedures. Please be advised of the following:

- When you arrive for your court hearing, you will check in outside the building with City of Cave Spring Municipal Court staff. Social distancing will be required. You may be requested to provide your name and cell phone number, then asked to return to your car and wait in the parking lot or larger meeting room. Your name will be called or you will be contacted by phone when it is your time to meet with the Judge.
- Only the Defendant listed on the citation will be allowed to enter the court, with their attorney if applicable. Individuals under 21 years of age may be accompanied by one parent/guardian.
- No friends, family members, or children may enter the courtroom. If you encounter a childcare issue, please contact the clerk's office prior to your hearing.
- Defendants who are 60 years of age or older and are not comfortable coming to court due to increased risk may contact the clerk's office prior to the hearing date.
- Any Defendant who is ill will not be permitted to enter the court. If you do not feel well, please stay at home and call the clerk's office. If necessary, leave a message with your phone number so you can be contacted.
- **Defendants will be required to wear a face covering (mask or cloth) the entire time while inside the building. Please bring a face covering from home.**
- **All Defendants and staff must observe at least six feet of social distance at all times.**