



CITY OF ROBERTA
P.O. Box 278, 123 E. Agency St.
Roberta, Georgia 31078
Jay Andrews, Mayor

ROBERTA MUNICIPAL COURT
Brian Causey – Judge Kim Anglin – Court Clerk
COURT PROCEDURES IN RESPONSE TO COVID-19

If you have already paid your citation your appearance is not mandatory, therefore you do not need to come to court. You can pay your fine online at www.cityofroberta.com , mail a money order to City of Roberta, P.O. Box 278, Roberta GA 31078 or bring cash to Roberta City Hall located at 123 E Agency Street Roberta. If you wish to dispute the violation, it is your right to appear in court. This notice doesn't affect your rights in any way.

The following guidelines assist in reducing the transmission of covid-19 among court employees and the public.

- Maintain healthy court operation and facilities for the public.
- Maintain a healthy work environment for court personnel.
- Upon arrival participants will be given a screening questionnaire to complete. Any person with symptoms will be rescheduled for a future court date.
- Guests of the defendant will not be allowed in the court room. Individuals under 18 years of age may be accompanied by one parent/guardian.
- No friends, family members, or children may enter the court room. If you have a childcare issue contact the clerk's office prior to your hearing date.
- Alcohol based hand sanitizer will be used upon entry to premises and available in the court room.
- Social distancing will be observed by court personnel and all participants.
- Masks are recommended. Participants are requested to bring their own PPE.
- Participants will be allowed in the Court Room based on the court room size observing social distancing requirements.
- Participants may be required to wait in their vehicle until your case is called based on court room capacity availability.
- All court personnel are observing CDC compliance requirements to prevent the spread of Covid-19. Your understanding is appreciated during this time.