

BROOKS COUNTY PROBATE COURT OPERATING GUIDELINES

The Brooks County Probate Court is performing essential and non-essential functions with limitations and conditions needed to promote and protect the health and safety of consumers and court staff.

SCREENING - Individuals entering the court will follow social distancing guidelines. Individuals feeling feverish or with new or worsening signs or symptoms of COVID-19 will not be permitted.

FACE COVERINGS – Cloth or paper face coverings are required to enter the court.

SCHEDULING – All in-person hearings shall be specially set. Hearings are open to the public unless otherwise restricted. The number of attendees may be limited due to the requirements of physical distancing.

REMOTE HEARINGS – The Courts will conduct remote proceedings in cases where it is possible and practicable.

HYGIENE – Hand sanitizer dispensers will be available at various locations around the court. Plexiglas shields have been placed on the counters in the office that will separate Court staff from litigants.

CLEANING – Sanitizing of the court and courtroom will be routinely and regularly performed including both before and after all court proceedings by Brooks County Employees.

JUDGE AND COURT STAFF HEALTH – The court will take precautions to ensure the judge and court staff does not enter the court when there is likelihood that they may have COVID-19. Staff shall wear proper paper or cloth face coverings, mask or any PPE with which they are comfortable.

WEAPONS CARRY AND MARRIAGE LICENSE APPLICANTS: Applications must be completed in person in the office of the court. For public safety applicants only and process will follow guidelines as outlined above. All fingerprinting is done by the Brooks County Sheriffs' Office and applicants must follow Brooks County Sheriffs' Office guidelines to proceed.

Beth B. Hurst, Judge
Probate Court of Brooks County