

# ***TRENTON POLICE DEPARTMENT***

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*Christy Smith – Chief*

*Sandra Gray – Police Commissioner*

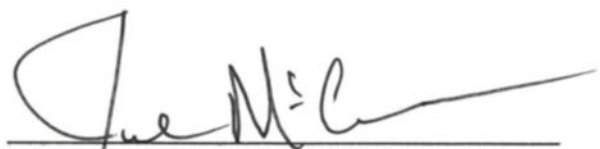
## **UPDATED COURT PROCEDURES IN RESPONSE TO COVID-19**

The Trenton Municipal Court will resume in-person court proceedings on July 14, 2020. Pursuant to the Judicial Emergency Order of the Georgia Supreme Court, the recommendations set forth by Governor Brian Kemp and the Centers for Control, our court has implemented the following procedures:

1. All individuals entering the building are required to wear a mask, or face covering to cover the nose and mouth, while in the building. In the event that the person entering the building does not have their own mask or face covering, one will be provided for them, while supplies last. All individuals will be allowed to remove their mask while addressing the Court or at the direction of the Court.
2. All individuals entering the building will be subject to a screen of their body temperature to verify that they do not have a fever. Anyone with a fever will not be allowed access to the building and will be given a phone number to call to verify their contact information and will be given a later court date.
3. All individuals entering the building will be asked screening questions regarding COVID-19 exposure. All individuals are ORDERED to answer the questions honestly. If anyone gives an affirmative response to any of the questions they will be asked to leave the courthouse. They will be given a phone number to call to verify their contact information and will be given a later court date.
4. Access to the courthouse and courtroom is limited. We are requesting the following guidelines to be followed:
  - No friends, family members, or children may enter the courtroom
  - Only the Defendant listed on the citation may enter the courtroom, with their attorney, if applicable
  - Individuals 17-21 years of age may be accompanied by one parent/guardian

5. All individuals entering the building will be required to maintain social distancing requirements. This will include, but not limited to, remaining six feet from any other individual in the building, following all directions from Court personnel regarding safety concerns, and comply with all markings in the building to achieve safety guidelines. Signage will be posted inside and outside of the building reminding individuals of social distancing requirements.
6. The court will provide supplies, such as pens, and these do not have to be returned to the court. Each individual is allowed to use their own pens.
7. Individuals entering the building are encouraged to bring their own hand-sanitizer, but the Court will provide hand-sanitizer to the extent that supplies are available.
8. Public restrooms will be opened and available. However, based upon the size of the restrooms, no more than 2 people at a time will be allowed in the restroom.
9. If any Defendant is not comfortable being in the courtroom or in the waiting area, they can let the deputy/officer at the entrance to the courthouse know. He will take their cell number and they can wait in their vehicle until the courtroom is clear and we will call them in at that time.

SO ORDERED THIS 14<sup>TH</sup> day of July, 2020

A handwritten signature in black ink, appearing to read "Joel McCormick", written over a horizontal line.

Judge Joel McCormick  
Trenton Municipal Court  
Trenton, GA