

Hagan Municipal Court

Hagan, Georgia
6327 Tattnell Street
912-739-3801

You are receiving this letter as a reminder of your upcoming court date, scheduled for Monday July 13, 2020 at 4:00 P.O. at Hagan City Hall. The address is 6327 Tattnell Street. **Please arrive at least 20 minutes early**

If you wish to dispute the violation, it is your right to appear in court and that is why you are receiving this notice. For many traffic violations, appearance is not required. If you are not sure whether you must appear for court, please contact Hagan City Hall 912-739-3801.

In response to the threat posed by the Covid-19 virus, Hagan Municipal Court has implemented changes to court hearing procedures. Please be advised of the following:

When you arrive for your court hearing, you will check in outside of City Hall with our staff. You will be asked to provide your name and cell phone number and asked to return to your car and wait. You will be contacted when it is your time to meet with Solicitor and Judge.

- **ONLY the Defendant** listed on the citation **will be allowed to enter the court**, with their attorney if applicable. Individuals under 21 years of age may be accompanied by one parent/guardian.
- **No Friends, family members or children may enter the courtroom.** If you encounter a childcare issue, please contact the clerk's office prior to your hearing. A one (1) time continuance will be granted.
- Defendants who are 60 years of age or older and are not comfortable coming to court due to increased risk may contact the clerk's office prior to the hearing. Continuance will be granted.
- Any Defendant who is ill will NOT be permitted to enter the court. If you do not feel well, please stay home and call the clerk's office.
- **Defendants will be required to wear a face covering (mask or cloth) the entire time while inside of the Building. You may bring your own or one will be provided for you.**
- **All Defendants and staff must observe at least six feet of social distance at ALL TIMES.**
- **Every person entering the building will be required to use hand sanitizer provided by the court before entering courtroom.**
- **Temperate scanners will be used** to ensure that defendants with temperatures higher than CDC guidelines are not allowed in the courtroom.

As always, we continue to have the following payment options available:

Money order or check by mail: PO Box 356 Hagan, Ga 30429

Credit/debit card by phone: 912-739-3801

Credit/debit card online: www.EZCOURTPAY.COM

We hope that you understand that these changes are not to inconvenience you, but to help ensure that everyone has the opportunity to handle their judicial matter safely and in the best way for everyone.

Please stay safe and we look forward to serving you.

Sincerely

Marsha P. Sapp, Clerk of Court

HAGAN MUNICIPAL COURT
6327 TATTNALL STREET
HAGAN, GEORGIA 30429
912-739-3801 PHONE 912-739-0939 FAX
HAGAN500@BELLSOUTH.NET

- WHEN YOU ARRIVE FOR COURT PLEASE PROVIDE YOUR NAME AND PHONE NUMBER AND RETURN TO YOU CAR. YOU WILL BE CONTACTED WHEN IT IS YOUR TIME FOR APPEARANCE.
- ONLY DEFENDANTS WILL BE ALLOWED TO ENTER THE COURT
- YOU ARE REQUIRED TO WEAR A FACE COVERING (MASK OR CLOTH)
- HAND SANITIZER MUST BE USED WHEN ENTERING THE BUILDING
- ALL DEFENDANTS AND STAFF MUST OBERVE AT LEAST SIX FEET OF SOCIAL DISTANCE AT ALL TIMES
- TEMPERATURE WILL BE TAKEN WHEN ENTERING THE BUILDING
- ANY DEFENDANT 60 YEARS OF AGE OR OLDER AND NOT COMFORTABLE WILL BE GRANTED A CONTINUANCE.
- IF YOU ARE ILL YOU WILL NOT BE PERMITTED TO ENTER COURT. PLEASE STAY HOME AND CALL COURT