COVID-19 UPDATES

Please be advised that you are scheduled to appear in the city of Riverdale Municipal Court in the near future. Due to the current health crisis we will be implementing new processes and procedures as it relates to court access and adjudication.

You may be asked certain health related questions before being allowed to enter the court building.

Your temperature may be taken and if you have a temperature higher than 99 you will be asked to leave. We will provide you with additional updates via email, phone and or mail.

You will be required to wear a mask while in court (yes you can wear your own)

Please do not bring small children to court with you during this time. If you are having childcare issues please contact us for further instructions

We will be making a conscious effort to remain compliant with social distancing guidelines and limit the amount of people in the courtroom and lobby. The courtroom will be setup to allow no more than 50 people at a time and the lobby will be setup to allow for 15 seats. Please contact us at nmingo@riverdalega.gov prior to your hearing to provide us with a email address and cellphone number. This is to notify you of any changes and to notify you of when you can come into the courtroom.

Most citations can be paid online at <u>www.riverdalega.gov</u> or via automated phone system by calling 1-844-590-5690.

If you receive this notice and your intention is to enter a not guilty plea please contact this office via email (<u>nmingo@riverdalega.gov</u>) and we can schedule you a trial date.

In the event you are a member of the vulnerable population and do not feel comfortable appearing in person please contact us and we will schedule a video hearing.