

# HANCOCK COUNTY PROBATE COURT

12630 BROAD STREET  
SPARTA, GA 31087  
EMAIL: [hcpobatecourt@att.net](mailto:hcpobatecourt@att.net)

## OPERATING GUIDELINES AMID COVID-19

To continue providing important services to the public while mitigating the spread of COVID-19, the Probate Court will continue to follow the current guidelines provided by the Centers for Disease Control and Prevention (CDC) and adhere to Georgia Department of Public Health for guidance.

Our courthouse lobby remains closed. Probate Court is available to the Public by **appointment only** for the following functions:

- Weapons Carry Licenses – applications can be submitted online at [georgiaprobaterecords.com](http://georgiaprobaterecords.com). Licenses that expired during the emergency period will remain valid during the grace period allowed in the order of the Supreme Court of Georgia.
- Marriage Licenses
- Hearings and Oaths for Petitions – both in-person oaths, and videoconferencing via Zoom

Probate Court employees will provide all other services to the public on a case-by-case basis to include:

- Issuance of Vital Records
- Filing of estates, guardianships, and mental health emergencies
- Notary Services

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### GUIDELINES FOR TRAFFIC COURT

**DO NOT** come to court if you or anyone in your household have experienced symptoms of COVID-19 to include: fever, chills, sore throat, cough, shortness of breath or difficulty breathing, muscle pain, loss of taste or smell.

**DO NOT** come to Court if you or anyone in your household has tested positive for COVID-19 within the last 14 days.

On the scheduled traffic court date, all parties will notify court personnel of their arrival by signing in at the front entrance of the Hancock County Courthouse. The parties will return to their vehicle until they are called by court personnel.

Upon entrance, temperature will be checked. Anyone exhibiting symptoms or with a temperature of 100.4 or higher will be denied entry and will receive a new court date.


All parties must wear face coverings while inside. Masks will be provided to those without.

Sanitizer will be provided and used upon entry.

All parties shall maintain a distance of 6 feet apart and must practice social distancing while inside.

These guidelines are subject to modification by the Court if further directives are recommended and if guidelines change.

So ordered this 11<sup>th</sup> day of August, 2020.

  
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Honorable Sabrina M. Lamar  
Judge of the Probate Court