

## **IN THE MUNICIPAL COURT FOR THE CITY OF MAYSVILLE**

### **STATE OF GEORGIA**

#### **COVID-19 COURT OPERATING GUIDELINES**

As Municipal Court reopens, certain general practices will be followed to ensure the health and safety of both court employees and the public. This COVID-19 policy and general practices are designed to meet the unique needs of the Maysville Municipal Court and its challenges of resuming operations on September 15, 2020 in the wake of the public health emergency. Due to the ongoing public health state of emergency declared by the Governor and a Statewide Judicial Emergency declared by the Chief Justice of the Georgia Supreme Court, the Municipal Court for the City of Maysville will conduct in-person court sessions on a limited basis subject to the following guidelines.

#### **Reopening Procedures of the Maysville Municipal Court**

##### **1. General Infection Control Measures**

All employees and the public are required to wear a face covering, mask, scarf, etc. If these options are not available to you the Court will provide you with one. Please remember that our supply is limited so if you have one available please wear it. The officer at the door will also be taking your temperature before you enter the building.

##### **2. Provide Notice to the Public of Increased Health and Safety Measures**

For your safety, we are following a few of the suggested guidelines from the Council of Municipal Court Judges. If one of the following applies to you, please call the City Hall and a reschedule will be granted. Notices will be modified to reflect expected requirements of individuals before coming to court. Arrangements will be made as necessary for defendants.

- A member of your household or you may have a condition that classifies a person as immune-compromised.
- If you or someone you are the fulltime caregiver for is over the age of 65.
- If you have small children and do not have childcare on the court date.
- If you have had an exposure with any individual that has tested positive for the Virus.
- If you have experienced an elevated temperature within the past 72 hours.

##### **3. Provide Healthy and Safe Access to the Courtroom**

Any person denied entry for health reasons will have their case continued and be advised to seek medical evaluation and testing. The following information will be collected

for anyone denied entrance for health reasons: name, contact information, court date and why they were denied entry. Individuals will be encouraged to wait outside of the building or in their car and be notified by an officer, a text message or a phone call when it is their time to enter the building. Once inside the building social distancing of 6 feet or more is required.

4. Maintain a Healthy and Safe Courtroom & Healthy and Safe Court Employees

All employees and court staff are required to wear a face covering. Court chairs, pens and any equipment will be sanitized properly and regularly between defendants.

At any time if any court personnel believe they have been in close contact with an individual that is positive, or they are showing signs of symptoms of COVID-19, they will be required to seek medical attention for testing.

Scott Tolbert– Maysville Municipal Court Judge

Maysville Municipal Court

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