

**IN THE MUNICIPAL COURT  
CITY OF WASHINGTON  
STATE OF GEORGIA**

IN RE:           Emergency Guidelines           )                           Temporary Standing  
                  For In-Court Proceedings       )                           Order

**ORDER ESTABLISHING GUIDELINES FOR IN-COURT PROCEEDINGS**

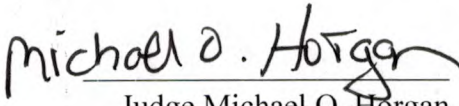
Pursuant to the SEVENTH ORDER EXTENDING DECLARATION OF STATEWIDE JUDICIAL EMERGENCY entered October 10, 2020 by the Honorable Harold D. Melton, Chief Justice of the Georgia Supreme Court, and in compliance with public health guidelines, the Judge of the Municipal Court of Washington, Georgia, hereby establishes the below-listed guidelines for persons entering the Municipal Court courtroom. These guidelines were in effect on or before June 12, 2020.

1. Until further notice, Washington Municipal Court will be held at the **Edward B. Pope Center, 48 Lexington Avenue, Washington, GA 30673** and NOT at Washington City Hall. “Ordinance” Court shall be on the 3<sup>rd</sup> Tuesday of each month and “Traffic” Court shall be held on the 4<sup>th</sup> Tuesday of each month, both starting at 5:00 p.m., unless otherwise noted in the Court Summons or Notice of Appearance.
2. All participants shall have their temperatures checked at the front door of the Pope Center. Anyone registering a temperature of 100 degrees or more shall be denied entry to the Pope Center and shall be sent home. An alternative court date will be provided by the Clerk of Court by mail, at the address of record.

3. All participants must wear facemasks and they must be worn properly (over both nose and mouth) at all times. Those that do not have their own facemasks will be provided one at the door.
4. Use of hand sanitizer is required before entering the courtroom and is available at the multiple hand sanitizer stations set up around the courtroom.
5. All participants must practice appropriate social-distancing and the Courtroom chairs and stations will be set up at least 6 feet apart.
6. All participants who believe they are currently at-risk or in a vulnerable group category must make that information known to Ms. Tia Derrico, Clerk of Municipal Court, and obtain an alternative court date. Any questions or concerns may be directed to the Clerk of Court on the first floor of Washington City Hall, or at the courtroom, or by telephone at (706) 678-3277, Ext. 5.

The Clerk of Court shall post these guidelines in a prominent fashion on the front doors of Washington City Hall, 102 East Liberty Street, Washington, GA 30673 and Edward B. Pope Center, 48 Lexington Avenue, Washington, GA 30673. The Municipal Court is taking all practical steps to ensure the public's right of access to judicial proceedings. The Court requests and requires the public's cooperation in conducting efficient and safe judicial proceedings.

SO ORDERED this 30<sup>TH</sup> day of December, 2020, *nunc pro tunc* to June 12, 2020.

  
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Judge Michael O. Horgan  
Municipal Court of Washington, GA