


IN THE MUNICIPAL COURT OF THE TOWN OF BRASELTON  
STATE OF GEORGIA

ORDER ESTABLISHING PROCEDURES AND PROTOCOLS DURING THE COVID-19 PANDEMIC

As a result of the existing viral pandemic, the Court hereby enters this order for the protection of court users and staff and for the prevention of further transmission of Covid-19. This order shall remain in effect until March 16, 2021 unless extended due to the spread of the virus.

1. Staggered court times will be implemented based on the defendant's last name. Defendants with last names beginning with A-D will report at 1:00pm, E-I will report at 1:30pm, J-N will report at 2:00pm, O-S will report at 2:30pm and T-Z will report at 3:00pm. Attorneys will report to court based on their client's last name.
2. Upon entering the courthouse, all visitors will have his/her temperatures taken with a non-touch thermometer. Entrance to court will be denied to all with a temperature of 100.4 degrees or higher. Such person shall be given contact information for a court official to have their session rescheduled. All visitors will be asked if they have been experiencing covid symptoms within the last 14 days or been in contact with a confirmed covid case within the last 14 days. If the visitor answers in the affirmative they will be given contact information for a court official to have their session rescheduled.
3. Mask or face covering is required for all persons entering the courtroom. The mask or face covering must remain on at all times while the visitor is in the courthouse unless they are given permission to remove the mask by the judge or other staff member. Visitors will be provided with a disposable mask or they may bring their own.
4. Social distancing of at least 6 feet must be maintained at all times. Seating will be arranged and marked so that social distancing measures will be maintained at all times. Seating will be limited to only 15 chairs and if capacity is met, visitors will be asked to wait in their cars until they are contacted by cell phone to come in.
5. Hand sanitizer stations are located throughout the courthouse for visitors to use. Hard surfaces will be wiped down in the courthouse before and after each court session.
6. Visitors are encouraged to leave all non-essential people at home.
7. The courthouse will remain open for the public, but visitors are encouraged to stay home and appear only if necessary.
8. The Clerk of Court is directed to post this Order at the entrance to the courthouse and on the Administrative Office of the Court's website.

SO ORDERED THIS 12th DAY OF JANUARY, 2021.

  
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Graham McKinnon IV, Judge  
Braselton Municipal Court